



San Benito County Free Library

470 Fifth Street Hollister, CA 95023-3885 (831) 636-4107

Adult Literacy Program Learner Agreement

Revised September 2018

I agree to:

- Set a goal
- Stay with the program for a minimum of 6 months
- Meet with my tutor 1 hour each week for our scheduled sessions
- Be on time to meet with my tutor
- Respect my tutor at all times
- Exchange contact information with my tutor
- Confirm all sessions with my tutor
- I will call my tutor if I'm going to be late or need to cancel
- Give the Adult Literacy Program a 15-day notice if I must discontinue by calling the Coordinator at (831) 636-4107

I understand that:

- If I cannot reach my tutor, I will call the library at (831)636-4107
- If I do not attend my first meeting with my tutor, a scheduled appointment that I confirm with library staff, I will be put back on the waiting list
- If I miss multiple first meetings, I will be removed from the waiting list and may re-apply in three months
- If I have three or more attendance issues within 6 months from my start date, I may be put back on the waiting list and assigned a new tutor at a later date.

***Attendance issues include:** missing scheduled tutor sessions, arriving 30+ minutes late, not contacting my tutor and/or San Benito County Free Library if I'm going to be late or miss my tutor session.

***It is my responsibility as a learner:** to write down the time and day of your tutor sessions and remember to come to San Benito County Free Library at those scheduled times. If there is a change in my scheduling needs, this is to be discussed between my tutor & me.

Print Name: _____ Date: _____

Signature: _____

Interviewed By: _____